

Note Taking Options: Available Tools

Your accommodation for note taking may be provided in one of the following methods:

1. **Written notes by an in-class note taker**

An in-class note taker may be assigned to your class to record notes. The note taker will upload a copy of the notes with 24 hours of the conclusion of each class to an online folder. You can download the notes at your convenience from that folder. In nearly all cases the note taker will be a student enrolled in the class, and the identity of students receiving notes is confidential.

2. **Sonocent Audio Notetaker**

Sonocent is an application that can be used from either a computer or smartphone for recording lectures. Users can embed PowerPoint slides, PDFs, images, and other media to accompany the audio recording. Students can add their own text notes alongside the recording and can highlight sections of the audio for future reference. More information and tutorial videos can be found at www.sonocent.com.

3. **Note Taking Express**

Note Taking Express is a service that provides notes from lecture recordings. The student uploads a recording from either their smartphone or computer. Typed notes will be returned within 24 hours. Students can also upload PowerPoint slides, syllabi, and other course materials that may help the note taker with context, vocabulary, or references. Arrangements for this service are made through ODS. Additional information can be found at www.notetakingexpress.com.

4. **LiveScribe™ Pens**

The Office of Disability Services will have a limited supply of LiveScribe pens to provide to students. These pens can be loaned to students to use for all of their classes. LiveScribe pens record both the audio of lectures and the student's own written notes, and the two are synced for convenient playback. Notes can then be stored and played back in a variety of applications, including Evernote and Google Docs. More information about the Livescribe pen can be found at www.livescribe.com.

5. **Notes provided by professor**

Some professors provide comprehensive notes for each class, eliminating the need for

additional note taking assistance. These notes may take the form of PowerPoint slides, Sakai notes, or other formats. If we determine from the professor that additional notes are not necessary, then the instructor-provided notes will suffice for this class.

6. **Digital recorders**

Our office has digital recorders available for loan, if you do not wish to use the Livescribe pen but you still want to record the lectures.